



Joint Job Evaluation Committee Request For Appeal



Position Title: _____ Department: _____

Appeal Initiated By: _____ Date Notified of Results: _____

Instructions:

Within thirty (30) working days of notification of results, employees or Department Heads, who disagree with a ranking that has been established for a job classification within their department, may lodge an appeal with the Joint Job Evaluation Committee (JJEC) to request a review of the job ranking. Please note the JJEC, Director, the Human Resources Department and CUPE National Representative shall consider the request and make a decision which shall be final and binding. Appeal decisions may reflect a status quo, increase or decrease in the rating of the job.

Reason for request: Please explain rational/reason for disagreement below.

Job description has been included.

(Please use reverse side for additional information.)

Note:

All requests for appeal must be signed by the incumbent and supervisor and provided to the Human Resources Department to have appeal submitted to the JJEC.

Incumbent (Please Print)

Signature

Date

Supervisor (Please Print)

Signature

Date

Hard copies are available through your supervisor or the Human Resources Department.