

Cheque# _____

CUPE 122-1-2 Expense Voucher

Name: _____

Reason for Expense: _____

Please attach necessary receipts and mark "R" in appropriate column where a receipt applies.

Treasurers Use Only	Date of Expense MM/DD/YR	Full Details of Expense	Receipt Attached	Amount of Expense
TOTAL				

This is to certify that the amount shown above was incurred by me on behalf of CUPE and or the Local.

SIGNATURE

Office Use Only

DATE

Office Use Only

Payment Recommended by:_____
Approved by:_____
Cheque #_____
Date Issued**Motion # Auth. Expense (If applicable)****Account Expense was applied****\$****TOTAL**